



**E.L.K. ENERGY INC.
BOARD SUMMARY
Wednesday April 24, 2024
4:00pm - 5:30pm**

E.L.K. ENERGY INC MEMBERS:

Sherry Bondy (Chair), Rob Shepley (Vice Chair), Brandon Chartier, Kim Deyong, John Kerr, Jeff Scott, Doug Sweet, Kate Giurissevich, Joe Malandrucolo

MANAGEMENT INCLUDING MSA LEADERS:

Jim Hogan, Farooq Hyder, Kayla Lucier, Chris Cowell, Dave Ferguson, Tomo Matesic, Chris Towne, Colin Hicks, Matthew Meloche

REGRETS: Margaret Rodd

AGENDA

Item	Summary
a) CEO-24-10 Progress of Board Approvals	A report was provided summarizing the approvals from the previous Board meetings. The back-up generator is in the process of being installed. Successfully recruited a new Locator. Insulators have been purchased and are being installed in Belle River. Engineers will be attending a training program for operating the smart grid switches.
b) CEO-24-11 Entegrus MSA Update	The Board was provided with an update on the activities completed by the MSA. Year-end audit and DVA audit are completed and with the Auditors for review. E.L.K. Finance Committee is scheduled for May 24, 2024. Meetings have taken place for the proposal of the sale of the hot water tanks.
c) OM-24-13 Outside Operations Report	A summary was provided to the Board on the Outside Operations.

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	<p>Upcoming training in 2024 will include Working at Heights, Traffic Control Book 7 and First Aid/CPR/Defib and Trauma Bag for inside employees.</p> <p>MSA and management will review the current Purchasing Policy and provide recommendations to the Board to improve efficiency.</p> <p>2024 Capital projects include: Pole Replacement Program, Pole Restoration Program, Transformer Replacement Program, Live Front Transformer Replacement Program, 4kV Voltage Conversion Program and Insulator Replacement Program.</p> <p>E.L.K. will complete asset inspections for Belle River and Comber in Q2. Visual inspections of third party poles with E.L.K. attachments will take place at the same time.</p> <p>Vegetation management will commence in Q3 & Q4 in Kingsville and Cottam.</p> <p>New 46 foot single bucket truck will arrive in April and will be put into service once registration and orientation has taken place.</p>
d) OM-24-14 Clearing Signs / Posters on Poles	<p>Management will bring recommendations to the Board for the safe clearing of signs and posters on E.L.K. Energy Inc. poles.</p>
e) FRA -24-10 Inside Operations Report	<p>A summary was provided to the Board on the Inside Operations. Customer Service onsite training will take place June 18 – 20th with the CIS vendor.</p> <p>Members of the Customer Service team will attend the Ontario Harris User Group Conference in May.</p> <p>Customers that have been delinquent on their accounts are beginning to pay. The customer service team have improved the collections practices and being very successful.</p> <p>Facebook and X platforms continue to be used regularly for planned and unplanned messaging.</p> <p>The Board approved the request for new IT equipment to improve redundancy and</p>

Item		Summary
		reliability. New equipment includes a new server and UPS.
	f) FRA-24-11 Budget	<p>The Board approved the Operational and Capital budget for 2024.</p> <p>Investments will be made in the distribution system. See the outside operations update for more details.</p>
	g) FRA -24-12 Receivables Aging	The Board was provided with an updated receivables aging report. Disconnection moratorium will end May 1, 2024.
	h) FRA-24-13 Regulatory Report	The Board was provided with an update on recent Regulatory Applications and OEB Policy & Consultations.