



**E.L.K. ENERGY INC.
BOARD SUMMARY
Wednesday, February 28, 2024
4:00pm - 5:30pm**

E.L.K. ENERGY INC MEMBERS:

Sherry Bondy (Chair), Rob Shepley (Vice Chair), Brandon Chartier, John Kerr, Jeff Scott, Doug Sweet, Kate Giurissevich, Joe Malandrucolo

REGRETS: Kim DeYong

MANAGEMENT INCLUDING MSA LEADERS:

Jim Hogan, Farooq Hyder, Kayla Lucier, Chris Cowell, Dave Ferguson, Tomo Matesic, Margaret Rodd, Chris Towne, Colin Hicks, Matthew Meloche

AGENDA

Item	Summary
a) CEO-24-04 Progress of Board Approvals	A report was provided summarizing the approvals from the previous Board meetings. Back-up generator has been received and is awaiting installation. Communication between the Town of Essex and E.L.K. on the water billing transition continues. Town Hall took place on February 22, 2024 in Municipality of Lakeshore (Belle River).
b) CEO-24-05 Entegrus MSA Update	The Board was provided with an update on the activities completed by the MSA. The MSA is actively recruiting the new Locator position. Year-end Audit preparation continues. E.L.K. Finance Committee meeting will take place on March 6, 2024.
c) OM-24-02 Outside Operations Report	A summary was provided to the Board on the Outside Operations. 2024 Capital projects include: Pole Replacement Program, Pole Restoration Program, Transformer Replacement Program, Live Front Transformer



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	<p>Replacement Program, 4kV Voltage Conversion Program and Insulator Replacement Program.</p> <p>In Q2, E.L.K. plans to complete asset inspections in Belle River and Comber. During the asset inspections, E.L.K. will also complete visual inspections for 3rd party poles with E.L.K. attachments. Vegetation control will be completed in Kingsville and Cottam in Q3 & Q4 of 2024. E.L.K. has received a new 42-foot single bucket truck and is now in service by the Operations staff. E.L.K. will also be receiving delivery of a 46-foot single bucket truck in Q2 of 2024.</p>
<p>d) FRA -24-04 Inside Operations Report</p>	<p>A summary was provided to the Board on the Inside Operations.</p> <p>Facebook followers have increased to over 1.3 K followers and X has over 2,170 followers. Both platforms are being used regularly for planned and unplanned messaging as well as any press releases issued.</p> <p>Customer Satisfaction survey was completed and the results are very positive. First Call resolution survey has just begun.</p> <p>E.L.K. will continue to use a third-party to make outbound calls for planned outages scheduled for improving infrastructure or making repairs. This new process significantly improves customer communication.</p>
<p>e) FRA-24-06 Draft Budget</p>	<p>The 2024 draft budget was provided to the Board for review and guidance on priorities. The final budget will be presented to the Board for approval in late March or April. Additional investments in O&M and capital are being proposed. See outside operations summary for many projects.</p>



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	f) FRA -24-07 Receivables Aging	The Board was provided with an updated receivables aging report. Progress is being made on collections for commercial accounts. Many calls are being made to the residential customers that are delinquent.
	g) FRA-24-08 Regulatory Report	The Collie Panel Report, which was prepared for the Provincial Government on Electrification, was released on January 19, 2024 and a summary was provided to the Board.