



E.L.K. ENERGY INC.
BOARD MEETING
Thursday, August 17, 2023
4:00pm - 5:30pm

E.L.K. ENERGY INC MEMBERS:

Sherry Bondy (Chair), Rob Shepley (Vice Chair), Brandon Chartier, Kim Deyong, John Kerr, Jeff Scott

MANAGEMENT INCLUDING MSA LEADERS:

E.L.K. leaders, Management Services Agreement (MSA) Leaders

AGENDA

Item		Summary
5.	Staff Reports	
	a) CEO-23-25 Progress of Board Approvals	A summary of the progress on Board approvals. Status of some key approvals are; Member of OnMag for emergency relief and partnerships; 3 new CSRs have agreed to work at E.L.K.; new linemen are at final stages of interview process; purchase order back up generator for the building has been issued; purchase order for the smart grid switches has been issued.
	b) CEO-23-26 Entegrus MSA Update	A list of activities that were completed by the MSA provider was reviewed with the Board. A significant amount of time was spent on the recruitment of the new CSRs and linemen. Focus is also on the analysis of the DVA regulatory accounts. The MSA lead and the Chair of the Board met with the Kingsville council.
	c) OM-23-13 Outside Operations Report	A summary of the outside operations; staff training is continuing; more resources will be put into locates as the summer construction season has increased the requests; pad

Item	Summary
	<p>mount replacement and pole replacement projects are beginning with the expectation that more transformers and poles will be replaced compared to many other year; new subdivisions is still busy however the work has leveled off; metering reverification continue.</p>
<p>d) OM-23-14 Essex County Primary Points</p>	<p>A summary of the E.L.K. Energy supply points for each community was provided to the Board. There are 2 feeders to each of Essex and Harrow. Smart switches are a good investment to improve the reliability in those communities. Kingsville and Belle River have only 2 feeders to each community. Work with Hydro One is required to have an additional feeder to each community and then the investment of smart switches.</p>
<p>e) FRA -23-21 Inside Operations Report</p>	<p>A summary of the inside operations activities; new CSRs have been hired; the CIS will be updated in order to offer the customers the new ULO rate which is expected to be a benefit to customers with EVs; E.L.K. has been more active in communicating with customers through social media especially during significant storms; statistics on traffic on the website was provided; request for a new IT employee was approved by the Board.</p>
<p>f) FRA -23-22 Receivables Aging</p>	<p>The aging report for July was provided. There has been a leveling off of the outstanding balances.</p>
<p>g) Approve Purchase</p>	<p>Purchase order for a set of smart grid switches for the Harrow community was approved. The Board had approved the purchase order for smart grid switches for Essex at a previous meeting. With the long lead times for receiving the smart grid switches it is expected that sometime in Q2 of 2024 they will be installed and the communities of Essex and Harrow will see improved reliability.</p>