



**E.L.K. ENERGY INC.
BOARD MEETING SUMMARY
Tuesday, May 16, 2023
4:00pm - 5:30pm**

E.L.K. ENERGY INC MEMBERS:

Sherry Bondy (Chair), Rob Shepley (Vice Chair), Kim Deyong, John Kerr, Jeff Scott

Regrets: Brandon Chartier

LEADERSHIP:

E.L.K. leaders, Management Service Agreement (MSA) Leaders

AGENDA

Item	Summary
Staff Reports	
a) CEO –23-13 Progress of Board Approvals	A report was provided that summarized the progress of the many items that were approved at the April 13, 2023 Board meeting.
b) CEO –23 -14 Nepotism Policy	Management brought forward a nepotism policy for future hires, that was updated and approved by the Board.
c) CEO -23- 15 Entegrus MSA	List of activities that were completed by the MSA provider was reviewed to the Board.
d) CEO –23- 16 Staffing Requirements Three Years Out	A summary of the expected staffing requirements over the next three years.
e) CEO - 23-17 Water Billing Charges to Town	E.L.K. Energy provides water billing and customer service to the Town of Essex, the charge per bill was approved by the Board for the 2023 year.
f) OM -23-05 Outside Operations Report	Summary of the activities of the outside operations were discussed; still very busy with new subdivisions, 6 are expected to be energized in 2023; large Town project was completed; became a member of Ontario

Item		Summary
		Mutual Assistance Group; meeting the timing for completing locates in the month of April; the 2023 system inspection will be in the communities of Essex and Harrow; the tree trimming activities will be done in the communities of Belle River and Comber.
	g) FRA -23-09 Inside Operations Report	Summary of the activities of the inside operations were discussed; additional training for employees will be in place as a number of staff are fairly new; recruitment of additional customer service staff will begin in the next couple of weeks; updates to the customer information system will be required to provide the customers the option for the new ultra low overnight electricity price plan.
	h) FRA-23-11 2024 Incentive Rate Mechanism Application	The Board was provided with the details of the 2024 rate application that will be due in the fall.
	i) FRA -23-12 Budget Approval	The 2023 budget was approved which includes additional staff, more investments in the distribution system.